



Tickets

Tickets for the Xmas performances will be available next week from the main office.

Ticket collection times will be **from 9.00am**

(Please stand clear of the doors to allow late arrivals to enter school safely) and **after 3.00pm** all of next week.

The office staff will do their very best to manage the volume of ticket collections efficiently whilst also carrying out their other duties, so we do ask for patience at busy times.

Each Key Stage team will have 2 performances. There will be a maximum of 4 tickets per family and not per performance. Please only take tickets that you require.

We do not charge for tickets but there will be a donations bucket at the end of each performance, alternatively you can make a donation via School Gateway.

Xmas Events

We are delighted that the Friends of Westmoor have agreed to organise the Xmas film and disco events. In the interest of safeguarding we politely ask you to read and then follow the guidance below:

- There will be a school staff presence for safeguarding and first aid purposes.
- Children should be dropped off by a parent or carer at the main office door and attendance will be registered against our list of ticket sales.
- Parents and carers are not required to stay unless they are part of the 'Friends' group of helpers.
- Children may bring a small amount of money to spend on tuck. This is optional. Items available will be nut free.
- Children will not be permitted to have mobile phones during these events. As parents and carers will be at drop off and pick up there should be no need to carry a phone.
- Children will be allocated a place to hang coats within school.
- Due to the volume of children leaving each of the events, we will allocate a school staff member to each of the hall fire exit doors to ensure this is managed safely. Parents and carers please collect from the following exits.

Film Night- Reception will leave via the main office door

Oak first hall fire exit door nearest the office

Maple middle hall fire exit door

Beech last fire exit door nearest the car park

Disco Night-Willow main office door

Ash first fire exit door nearest office

Holly middle fire exit door

Y5 and 6 last fire exit door nearest the car park

Allergies

We now have a number of children in school with serious nut allergies and for that reason we are striving to be a 'nut free' school. We are taking the opportunity to remind parents and carers that for the safety of all, we ask that you support us in banning all nut-based products from our school. This includes sending your child with a nut based product for a snack or packed lunch. These products may include items such as: cereal bars, biscuits, cakes etc. If a child is found to have mistakenly brought in a nut-based product we will remove it and return to parents and carers at the end of the day. Staff will no longer distribute birthday treats as we wish to minimise risk.

We thank you in advance for your co-operation with this.

Dates for the Diary

Wed 6th Xmas film night- Rec, Y1 and Y2 5-7pm
Thurs 7th Xmas disco – Y3,4,5 and 6 5-7pm
Friday 8th Xmas lunch and Xmas jumper Day
Mon 11th Nursery and Reception Performance approx 9.15am
Tues 12th Nursery and Reception Performance approx 2.15pm
Wed 13th Y3 and 4 Performance approx 9.15am
Wed 13th Y1 and 2 Performance approx 2.15pm
Thurs 14th Y1 and 2 Performance approx 9.15am
Thurs 14th Y3 and 4 Performance approx 2.00pm
Fri 15th Y1 and 2 Xmas party
Mon 18th Reception Xmas party pm
Tues 19th Nursery Xmas party am
Tues 19th Y5 and 6 Carol service St John's church approx 2.15pm
Wed 20th Y3 and 4 Xmas party pm
Wed 20th Yr5 and 6 Carol service St John's church 5.00pm
Thurs 21st Y5 and 6 Xmas party pm
Fri 22nd Last day- Toy Day - Xmas jumpers