

NEWSLETTER 14.03.25

Friday, 14/03/2025
12:25

To Prime Parents of: 

To School Members: 

 EMAIL



Westmoor Primary School

Truth Opportunity Celebration

Diary Dates

21/03/2025 - Red
Nose Day

w/c 24/03/2025 -
SEND Parent Teacher
Consultations

25/03/2025 - Friends
AGM @ 9am

01/04/2025 - Years
3/4/5 parent teacher
consultations

02/04/2025 -
Nursery/Reception
Years 1 and 2 parent
teacher consultations

Safeguarding

At Westmoor Primary School, the safety of our children is our top priority. We know that the end of the school day is a busy time, and we appreciate your support in ensuring a smooth and secure dismissal for everyone.

To help with this, from Monday 17th March we are introducing a **designated semi-circle collection zone** near the classroom doors for **years 1 & 2, and for 3 & 4**. This will ensure that staff have a clear line of sight and can safely match each child with their parent or carer.

How Dismissal Will Work

1. **A Class at a Time** – We will call one class of parents into the collection zone at a time. Parents should wait outside this area until their child's class is called.

03/04/2025 -
Additional Nursery
parent teacher
consultations

08/04/2025 - Easter
Bingo

11/04/2025 - Easter
holiday

28/04/2025 -

Training Day

29/04/2025 - Return
to school

Code of Conduct

The Senior Leadership and Management Team is finalising a Parental Code of Conduct, which will be shared with parents and carers in the coming weeks. One of our core values is Truth, and we are committed to fostering open and transparent relationships with parents. By working together, we can create the best possible environment for our children, built on shared responsibility and mutual respect.

Red Nose Day

Red Nose Day- Friday
21st March.

We will be having a Comic Relief assembly on the day. There is no expectation to purchase any merchandise, however, any children who have merchandise may wear it. This will be a non school uniform day.

2. **Be Alert and Ready** – Please be attentive and ready to step into the collection zone as soon as your child's class is called. This helps ensure a smooth and efficient dismissal.
3. **Making Eye Contact** – Our staff will make eye contact with the collecting parent or carer before releasing a child to ensure we match each child with the correct adult.
4. **Clear Collection Zone** – Once you have collected your child, please move out of the collection zone promptly to allow the next group of parents to be seen.
5. **Mobile Phones & Conversations** – Please be mindful that being on a call or engaged in conversation may delay dismissal, as staff need to make clear eye contact with the collecting adult.
6. **Authorised Collectors** – If someone else is collecting your child, please ensure they are known to the school. Children will only be released to a parent-nominated adult.
7. **Late Arrivals** – If you arrive late, your child will wait on the bench or next to the teacher. Once all other children have been dismissed, the teacher will call any remaining parents into the collection zone to collect their child.
8. **Queries** – All queries must wait until all children have been safely dismissed

A Shared Commitment to Safety

We understand that the end of the day is a time to catch up with other parents, but by working together and following these procedures, we can ensure that all children are dismissed safely and efficiently.

Thank you for your ongoing support in making home time a smooth and positive experience for everyone.

Parent Teacher Consultations

We will be holding our Spring Term Parent /Carer Teacher Consultations this half term.

This is an opportunity to discuss the progress your child is making and raise any questions that you may have.

There will also be an opportunity to view your child's work across the curriculum. Consultations take place in the school hall with **10 minutes** allocated for each appointment. Please come to the main office before your allocated time if you

The School Council will have buckets to collect any donations but we recognise that some families may wish to make a private donation directly to the charity. Thank you

wish to view your child's work or alternatively, you are welcome to stay in the hall after your appointment.

If you would prefer to have a telephone consultation, please contact the class teacher.



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[Insert the link to your school website here](#)



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